

just sign here X.

Agreements with only Standard Powers.

Standard powers include routine management of financial affairs, minor and major health care, personal care and obtaining legal services and instructing

counsel. This Agreement does not require legal consultation and does not have to be 'notarized'. You can make it on your own. You need two Witnesses. See below.

STEP 1



Two Witnesses are required. They will watch you sign your Agreement. Signing means putting your mark on the Agreement (your signature, an X or other mark.) If you cannot sign the Agreement due to a PHYSICAL reason, then you can ask someone else to sign it for you. The person signing on your behalf must also complete a Certificate of a Person Signing for an Adult (Form 4).

Remember to put the DATE of signing on the Agreement.

STEP 2



The two Witnesses must each sign the Representation Agreement and must complete a Certificate of Witnesses (Form 5). Only one Form 5 Certificate is needed for both Witnesses.

STEP 3



Each Representative and Alternate must sign the Agreement. Signatures of Representative(s) and Alternate(s) do not have to be witnessed.

The Representative(s) and Alternate(s) may sign at different times and locations. Send the original Agreement for them to sign and return. Or, send a copy of your signed original. They sign on the copy and return it. Attach the signed copy to the original Agreement.

It is helpful if some of the people can sign at the same time. It cuts down on possible errors and allows people to demonstrate their commitment to the person and their responsibilities.

Each Representative and Alternate must also complete a Certificate of Representative/Alternate (Form 1).

New certificates are in effect as of September 1, 2001. Certificates must be attached to the Agreement.

Witnessing requirements for Representation Agreements are now simpler. Follow the steps that apply to Agreements with only Standard Powers OR to Agreements with Additional Powers. The changes do not affect Agreements made before September 1, 2001.

Agreements with Additional Powers.

Agreements with additional powers require consultation with a Lawyer or Notary Public. Examples of additional powers include selling real estate, refusing life support, managing your business,

making temporary arrangements for the needs of minor children. The role of the Consultant is to confirm that you understand the effect of giving these powers to your Representative.

STEP 1



Only one Witness is required for your Agreement if the Consultant (Lawyer or Notary Public) acts as that Witness. (If the Consultant does not act as the Witness, then two Witnesses are required.)

The Witness watches you sign your Agreement.

If you cannot sign the Agreement due to a PHYSICAL reason, then you can ask someone else to sign it for you. The person signing on your behalf must also complete a Certificate of a Person Signing for an Adult (Form 4).

STEP 2



The Consultant who is also acting as the Witness, must sign the Agreement and complete a Certificate of Consultant/ Witness (Form 2).

For more information, contact the Representation Agreement Resource Centre at:
411 Dunsmuir Street
Vancouver V6B 1X4
PHONE 604.408.7414
FAX 604.801.5506
E-MAIL info@rarc.ca

STEP 3



Each Representative and Alternate Representative must sign the Agreement. Signatures of Representative(s) and Alternate(s) do not have to be witnessed.

The Representative(s) and Alternate(s) may sign at different times and locations. Send the original Agreement for them to sign and return. Or, send a copy of your signed original. They sign on the copy and return it. Attach the signed copy to the original Agreement.

Each Representative and Alternate must also complete a Certificate of Representative/ Alternate (Form 1).

New certificates are in effect as of September 1, 2001. Certificates must be attached to the Agreement.